

LAFAYETTE METROPOLITAN PLANNING ORGANIZATION

UNIFIED PLANNING WORK PROGRAM

FY 2012/2013

***Catalogue of Federal Domestic Assistance (CFDA)
20.205 – Highway Planning and Construction***

Prepared by the:

Lafayette Consolidated Government

Serving as the

Lafayette Metropolitan Planning Organization
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In cooperation with:

The Louisiana Department of Transportation and Development
The Federal Highway Administration
The Federal Transit Administration

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Effective: July 1, 2012

<http://mpo.lafayettela.gov>

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ACRONYMS AND ABBREVIATIONS USED IN THE UNIFIED PLANNING WORK PROGRAM

Acronym	Full Name
ADA	Americans with Disabilities Act
AMPO	Association of Metropolitan Planning Organizations
CAC	Citizens Advisory Committee
DOTD	Louisiana Department of Transportation and Development
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
LS	Louisiana Statute
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GPC	General Planning Consulting Services
HSTP	Coordination in Human Service Transit Plan
ITS	Intelligent Transportation System
LRTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
PIP	Public Involvement Plan
CIPP	Citizen Involvement and Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SR	State Road
TBD	To Be Determined
TEA-21	Transportation Equity Act for the 21 st Century
TIP	Transportation Improvement Program
TPC	Transportation Policy Committee
TSM	Transportation System Management
TTC	Transportation Technical Committee
TDM	Travel Demand Management
UPWP	Unified Planning Work Program

**UNIFIED PLANNING WORK PROGRAM
LAFAYETTE URBANIZED AREA
METROPOLITAN PLANNING ORGANIZATION**

RECORD OF CHANGES

TABLE 1

Number	Resolution Number	Approval Date	Description Change
1			Transportation Technical Committee Approves the Draft FY 2012-2013 Unified Planning Work Program
2			Planning Commission Introduces the Draft FY 2012-2013 Unified Planning Work Program
3			Public Hearing for the FY 2012-2013 Draft Unified Planning Work Program
4			Planning Commission Final Adoption of the FY 2012-2013 Unified Planning Work Program
5			Transportation Policy Committee Introduces the Draft FY 2012-2013 Unified Planning Work Program
6			Citizens Advisory Committee Approves the Draft FY 2012-2013 Unified Planning Work Program
7			Public Hearing for the FY 2012-2013 Draft Unified Planning Work Program
8			Transportation Policy Committee Final Adoption of the FY 2012-2013 Unified Planning Work Program
9			Metropolitan Planning Organization Governing Board Final Adoption of the FY 2012-2013 Unified Planning Work Program

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INTRODUCTION

PURPOSE

The Unified Planning Work Program (UPWP) is a contractual document that describes the coordinated transportation-planning program to be undertaken within the Lafayette Urbanized Area. These planning activities are the joint responsibility of the Louisiana Department of Transportation and Development and the Lafayette Urbanized Area Metropolitan Planning Organization (Lafayette MPO).

Under Federal planning guidelines the MPO is required to submit a work program that highlights transportation planning projects into broadly categorized planning activities and explains the funding for each activity for a fiscal year. This is done through a document called the UPWP. The funding is provided through the State of Louisiana (LaDOTD) from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA funds are provided at an 80/20 match ratio, with 80% of the total funds provided by Federal funds and 20% provided by Local. The FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local.

The financial support for these planning activities is provided by the Federal Highway Administration, the Federal Transit Administration, the Louisiana Department of Transportation and Development, and Lafayette Consolidated Government. One of the key components of preparing the UPWP is actively cooperating and assisting with local planning. The development and implementation of the Unified Planning Work Program is required under federal law (23 CFR 450.334 (a)) and 23 CFR 450.308 (c) for urbanized areas with populations greater than 50,000.

Administration

MPO staff will continue to closely monitor **legislative activities**. The federal transportation *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU) act was passed in 2005 and guidelines identified in the act will continue to be implemented.

The Lafayette Urbanized Area MPO will continue to promote **regional coordination** by participating in local, regional and state organizations. These include but are not limited to the Louisiana Planning Council, Louisiana Department of Transportation and Development, Federal Highways Administration, Federal Transit Administration, the cities of Lafayette, Breaux Bridge, Broussard, Carencro, Duson, Maurice, Scott, and Youngsville, the parishes of Lafayette, Acadia, Iberia, St. Martin and Vermilion and other agencies that discuss transportation issues.

Transportation Improvement Program (TIP)

MPO staff will continue to amend and develop the TIP for submission to the Louisiana Department of Transportation and the STIP. In FY 09, MPO staff coordinated with DOTD to develop a web based TIP available in PDF format on the Lafayette MPO website.

Long-Range Transportation Plan (LRTP)

In an effort to align long range plans on a regional basis, the MPO began the development of the **2035 LRTP** in FY 08. Coordination with DOTD, the TPC and local governments was throughout the Plan's development. The MPO was updated throughout the process at various milestones. The Plan was adopted in December 2009. The MPO will continue its efforts to align long range plans on a regional basis with the development of the 2040 LRTP in FY 2012-2013.

Special Project Planning

Beginning in FY 2007, the Federal Transit Administration (FTA) under the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFTEA-LU) requires that projects selected

under the New Freedom (5317), Elderly Individuals and Individuals with Disabilities (5310), and Job Access Reverse Commute (JARC) (5316) programs be “derived from a locally developed, coordinated public transit-human services transportation plan.” In addition, FTA regulations on the Rural Transportation Program (5311) require that these projects also be selected from a coordinated plan. According to these new regulations, the coordinated plan should be “developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public.”

To fulfill this requirement, Lafayette MPO held a public meeting on February, 17, 2009 to solicit the public for evaluations of the local human services transit service. The service providers were also invited to attend to provide their input. In addition, the providers were asked to offer an assessment of their current services and procedures for providing service. The information was condensed into this plan. Agency coordination will be pursued on an on-going basis to further program goals.

Public Involvement

Legislation such as the Clean Air Act Amendments of 1990, the Americans with Disabilities Act, and the more recent SAFETEA-LU, has not only placed new demands on local governments, but has also given them new vehicles for development. One vehicle is an enhanced community involvement role in the planning process. The nation’s Metropolitan Planning Organizations (MPO) have been charged with enriching the transportation planning process with greater public awareness and involvement. The Lafayette MPO is the designated MPO for the Lafayette Urbanized Area.

The *Citizen Involvement and Participation Plan* of the Lafayette Metropolitan Planning Organization will be used for the transportation planning activities for our Urbanized Area. The program will provide opportunities for citizens to contribute ideas and voice opinions, early and often, during preparation of draft plans and programs. Of utmost importance to our Citizen Involvement and Participation Plan is that it offers information, education and participation to the citizens affected by our planning efforts.

Because regional planning is enhanced by increased public involvement, a strong communication channel is necessary between the public and the decision-makers. SAFETEA-LU underlines the need for an increase in the public’s ability to affect what decisions are being made in their community. By increasing the dialogue between the decision-makers and the public, better plans, which include the citizens as stakeholders, will be produced. The Lafayette Metropolitan Planning Organization looks to enhance the public’s role as partners in transportation planning. Early knowledge about transportation changes is a goal of the Lafayette Metropolitan Planning Organization.

The *Citizen Involvement and Participation Plan* of the Lafayette Metropolitan Planning Organization includes three major components: **Community Dialogue, Public Meetings, and Review and Comment.**

Community Dialogue

A. Every opportunity will be taken to distribute information to the public. Plans and information will be distributed to the media and local interest groups via fact sheets, brochures, website (mpo.lafayettega.gov), etc. Notices for upcoming meetings and public involvement activities will be published in the Lafayette Daily Advertiser and kept on file. The Metropolitan Planning Organization staff will maintain a list of interested parties who wish to be notified of any upcoming events or actions regarding the transportation planning process.

B. Presentations to neighborhood groups, civic organizations, governmental meetings, and other special interest groups will be made on an as requested basis to discuss transportation activities within the Lafayette Urbanized Area. Interested organizations should contact the Lafayette Metropolitan Planning

Organization located in the Lafayette Consolidated Government planning department offices and allow ample time for the staff to make arrangements to attend.

C. Information will be provided to the public through technical assistance and access to publications. Official copies of the Citizen Involvement and Participation Plan (CIPP), Unified Planning Work Program (UPWP), Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) will be available for public viewing during the approval process in the main branch of the Lafayette Public Library and in the city halls of Lafayette, Scott, Carencro, Broussard, Duson, Breaux Bridge, and Maurice, and on the internet at all times at <http://mpo.lafayettela.gov/>.

Public Meetings

A. The Lafayette MPO formal adoption process includes a public hearing and public comment period before adoption by the Transportation Policy Committee and the Planning Commission. In addition, all MPO committee meetings include opportunities for public comment. This process is followed for the development of the “Draft” of the Lafayette Metropolitan Transportation Plan, the Lafayette Transportation Improvement Program, the Citizen Involvement and Participation Plan, and the Unified Planning Work Program.

B. Major amendments to the aforementioned plans shall require a public meeting, a public review period and comment period. Major amendments shall include any addition or deletion of projects deemed to be regionally significant with the following exceptions:

- Minor revisions to document text or project descriptions;
- Revisions to project timing within the MTP or TIP time frame; or
- To allow more discretionary decision making, those projects or project groupings that are specifically exempted from the public participation process such as projects defined as “Administration Change Processes”.

C. Every effort will be made to accommodate traditionally under-served audiences including low income and minority households and persons with disabilities. All public meetings, public hearings and open houses will be held at wheelchair transit accessible locations. Persons with disabilities who have special communication or accommodation needs and who plan to attend the meetings may contact the Lafayette Metropolitan Planning Organization. Requests for special needs are to be emailed to mpo@lafayettela.gov or mailed in writing and received at least two working days prior to the meeting. The address is:

Lafayette Metropolitan Planning Organization
Lafayette Consolidated Government Department of Traffic and Transportation
P. O. Box 4017-C,
Lafayette, Louisiana 70502

Every reasonable effort will be made to accommodate these needs. For further information please call our office at (337) 291-8016.

D. All public meetings will be announced in the Lafayette Daily Advertiser. All persons or organizations maintained on the interested parties list will be notified of public meetings. Also, every effort will be made to ensure that stakeholders in the transportation planning process are invited to participate. These stakeholders will include, but not be limited to; persons or organizations involved in traffic operations, transportation safety and enforcement, airports and port authorities, and appropriate private transportation providers.

Review and Comment

A. Prior to adoption of the Lafayette Metropolitan Transportation Plan, Lafayette Transportation Improvement Program, Citizen Involvement and Participation Plan, or the Unified Planning Work Program; major amendments to either of these documents will require the public be given adequate review time. A notice will be published in the Lafayette Daily Advertiser at least two weeks prior to any public participation meeting and notices will be sent to all interested parties. Copies of the draft documents or proposed amendments will be available for public review on the Lafayette MPO website, at the Lafayette MPO office, and at the main branch of the Lafayette Parish Public library, at the city halls of the Cities of Lafayette, Duson, Carencro, Broussard, Scott, Youngsville, Breaux Bridge, and Maurice.

B. A comment and response summary will be included within the Lafayette Metropolitan Transportation Plan, Lafayette Transportation Improvement Program, Citizen Involvement and Participation Plan, or the Unified Planning Work Program.

C. The *Citizen Involvement and Participation Plan (CIPP)* will be continually reviewed by the Lafayette Metropolitan Planning Organization for effectiveness. Any changes to this CIP document will require a 45-day public comment period.

Systems Planning

SAFETEA-LU Compliance and Planning Factors

In 2005, the federal government enacted the highway bill, SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users). The planning factors in SAFETEA-LU and are addressed throughout this UPWP in various tasks. The Lafayette MPO will continue to implement the planning factors of SAFETEA-LU and to be in compliance with all SAFETEA-LU requirements. The MPO will work cooperatively with FHWA, FTA and the DOTD to ensure all requirements of SAFETEA-LU are being implemented and followed. As a whole, the FY 12 – FY 13 UPWP addresses all eight SAFETEA-LU factors; however, each task varies in the number of factors it addresses.

The 2012-2013 UPWP addresses a number of interrelated transportation issues aimed at maintaining a continuing, cooperative, and comprehensive planning process in the Lafayette Urbanized Area. The purpose of SAFETEA-LU is “to develop a National Intermodal Transportation System that is economically efficient, environmentally sound, and provides the foundation for the nation to compete in the global economy, and will move people and goods in an energy-efficient manner.” Of major emphasis in these pieces of legislation is to provide states and local governments more flexibility in determining transportation solutions, whether transit or highways, and to provide enhanced planning and management system tools to guide them in the decision making process.

FACTORS CONSIDERED IN THE PLANNING PROCESS

Under the SAFETEA-LU legislation, the MPO has the continued responsibility of preparing and maintaining the long-range Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program. This year’s work program represents a continuation of the strategic planning process outlined with last year’s work program. The focus continues to be on maintaining, improving, and utilizing the information resources collected by the MPO in the day-to-day transportation decision-making process. This MPO shall annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and being conducted in accordance with applicable requirements described in 23 CFR 450.308 and 23 CFR 450 Part 334 (a). In addition, the Unified Planning Work Program will address the eight planning factors identified in SAFETEA-LU that

must be considered by MPO's in developing transportation plans and programs. These factors are outlined in Table 2.

**TABLE 2
FACTORS CONSIDERED IN THE PLANNING PROCESS**

Factor	
1	Support the economic vitality of the United States, the States, and metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency.
2	Increase the safety of the transportation system for motorized and non- motorized users.
3	Increase the security of the transportation system for motorized and non- motorized users.
4	Increase the accessibility and mobility options available to people and for freight.
5	Protect and enhance the environment, promote energy conservation, and improve quality of life
6	Enhance the integration and connectivity of the transportation system, across and between modes throughout the State, for people and freight.
7	Promote efficient system management and operation.
8	Emphasize the preservation of the existing transportation system.

PUBLIC REVIEW/TITLE VI

For the development of this UPWP, timely coordination and solicitation from other agencies and the public were included. The UPWP draft was made available to the CAC, TTC and TPC at their December 2011 and February 2012 meetings. The MPO drafts and agenda's were distributed to local libraries and posted for the public to review. The MPO meetings were held in a public venue. Public comment was offered at the main branch of the Lafayette Public Library and at the town halls of Broussard, Carencro, Duson, Lafayette, Scott, Youngsville, Breaux Bridge, and Maurice and on the internet at all times at <http://mpo.lafayettela.gov/>. All comments received were addressed and revisions were made where appropriate. (See Appendix D for a list of comments and MPO responses.) In general, all agency plans and programs comply with the public involvement provisions of Title VI which states: *“No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”* The final UPWP was complete with its public involvement process and approved by the TPC in February, 2012 and by the MPO in March, 2012.

It is the policy of the MPO that Disadvantaged/Women Business Enterprises, as defined by Title 49, Code of Federal Regulations, Part 23 (49 CFR 23), shall have the maximum opportunity to participate in the performance of contracts to provide supplies, technical services, and transportation services. Assurance is also given that the MPO will comply with Title VI of the Civil Rights Act of 1964 by not discriminating against any person on the grounds of race, color, age, sex, or national origin. Purchasing services, in compliance with this policy, are provided to MPO by the Lafayette City-Parish Government.

LEVEL OF PLANNING EFFORT

The task projects outlined in this UPWP respond to Lafayette Urbanized Area's need for transportation planning services that provide continuing, cooperative and comprehensive planning services. The various UPWP tasks provide planning for all modes of travel: land, air, sea and space. The objectives of the various local government comprehensive plans are considered and incorporated into the overall transportation system. Work products will be produced not only by MPO staff but through consultant

services as needed and support from the Parish (county), local governments, DOTD, FHWA, FTA and other agencies.

AIR QUALITY PLANNING

The Lafayette MPO is currently meeting ozone attainment readings. Ozone attainment status will continue to be monitored in FY 12 and FY 13. Should the Lafayette MPO area be designated as a non-attainment area, the UPWP will be amended to reflect activities related to meeting conformity guidelines.

ORGANIZATION AND MANAGEMENT

PARTICIPANTS

The UPWP is prepared annually by the MPO in cooperation with the Louisiana Department of Transportation and Development and eight (8) local governments. The Unified Planning Work Program document is reviewed by the Citizen Advisory, Transportation Technical, Policy Committees, the Lafayette Planning Commission and is formally adopted by the Lafayette City-Parish Council, acting in its capacity as the governing body of the MPO.

Lafayette Consolidated Government

The Lafayette Metropolitan Planning Organization was created by City-Parish Council Resolution R-010-96 on the fourth day of June 1996. This resolution of the Lafayette City-Parish Council designated the Lafayette City-Parish Government as the Metropolitan Planning Organization (MPO) responsible for conducting the continuing transportation planning process in the Lafayette Urbanized Area and authorizing the City-Parish President to sign an agreement relating to the re-designation of the MPO. The MPO was created by state enabling legislation and an agreement between the Lafayette City-Parish Government, and the municipalities of Lafayette, Broussard, Carencro, Scott, Duson and Youngsville. This agreement was signed by Governor Foster on August 1, 1996.

This designation serves to ensure that transportation planning efforts in the Lafayette Metropolitan Area will be coordinated with other comprehensive planning efforts. This designation is in accordance with Title 23, Section 134 of the United States Code and as reaffirmed in SAFETEA-LU, ISTEA and TEA-21, which requires that an MPO be established to support the urban transportation planning process in all urbanized areas over 50,000 population. The MPO area is illustrated on the map entitled "Lafayette Metropolitan Planning Area" (see page 2).

The 2000 Census expanded the Lafayette Urban Area into adjacent parishes and municipalities including parts of Acadia, Iberia, St. Martin and Vermilion, as well as the city of Breaux Bridge and Town of Maurice. The MPO Citizen Advisory Committee was expanded to add one new municipal member.

With regard to the operation of the MPO, the Lafayette City-Parish Government functions in a dual capacity. The first role is a "policy function" whereby the Lafayette City-Parish Council serves as the "Governing Authority" for the MPO. Since Lafayette City-Parish Government has been designated as the host agency for the MPO, its primary function is to facilitate the operation of the MPO through its Department of Traffic and Transportation, Comprehensive Planning/MPO Division. This includes providing staff and administrative support and legal responsibility for execution of the grant contracts (including final adoption of the UPWP) as outlined in Table 3, Staff Support Services.

TABLE 3
STAFF SUPPORT SERVICES

MPO Staff – Support Services for Administration of the Lafayette MPO	
Transportation Planning <ul style="list-style-type: none"> • MPO Administration • Long Range Transportation Plan • Transportation Improvement Program • Congestion Management • GIS/Mapping • Public Involvement • Safe Routes To School Program Assistance • Committees Coordination 	Coordination In Human Services Transit Planning <ul style="list-style-type: none"> • Public Involvement • Committee Coordination
Finance and Administration <ul style="list-style-type: none"> • Unified Planning Work Program • Contract Administration • Office Administration • Web Design • Newsletters/Annual Reports • Public Involvement 	Office/Clerk Services <ul style="list-style-type: none"> • Meeting Agenda’s and Minutes • Committees Coordination • Public Involvement • File Management • Mailings/Database Management

The second function is an "advisory function". The purpose of this role is to provide a strong linkage between comprehensive/land use planning activities, development activities, and the development and implementation of the multi-modal regional transportation program for the metropolitan area.

The agreement that designates the MPO specifies that a committee structure shall be established that will be responsible for the overall technical and policy guidance of the MPO. The Agreement specifies that Transportation Technical and Transportation Policy Committees will be designated to fulfill this responsibility. However, the City-Parish Council passed Resolution R-015-96 establishing a Citizen Advisory Committee (CAC) to the Lafayette Transportation Technical Committee (TTC).

Metropolitan Planning Organization

The Lafayette City-Parish Council, acting in its capacity as the governing authority of the MPO, serves as the final authority for the MPO and retains responsibility and authority for the execution of contracts related to funding and conducting transportation planning activities under the authority of the MPO.

Lafayette City-Parish Planning Commission

Several years after the designation of the Lafayette City-Parish Government as the Metropolitan Planning Organization (MPO) for the Lafayette Metropolitan Study Area, a request was made by the Lafayette City-Parish Planning Commission to be included in the MPO process. The following MPO committees agreed and adopted revisions to their respective “Rules of Policy and Procedure” to add the review and recommendations of the City-Parish Planning Commission following the actions of the Transportation Policy Committee. The City-Parish Planning Commission is comprised of five members: two appointed by the City-Parish President and three appointed by the City-Parish Council. The Commission is responsible for the preparation of “The Comprehensive Plan: Lafayette IN a Century (LINC). One of the important elements of the Comprehensive Plan is Transportation. The LINC Transportation Element

directly and indirectly impacts the remaining elements of the Comprehensive Plan. The Planning Commission's recommendations on transportation are independent, but part of the MPO review process.

Transportation Policy Committee

Under the MPO designation agreement between the State of Louisiana (and local governments), the Lafayette Transportation Policy Committee and its membership is established by the Lafayette City-Parish Government. According to its adopted by-laws, "the Transportation Policy Committee is charged with serving as the principal body for transportation policy decision-making in the Lafayette Urbanized Area and to providing policy guidance and direction for the development, coordination and implementation of a multi-modal transportation system serving the Lafayette Urbanized Area". (As such, the TPC is the policy recommending voice on all transportation infrastructure decisions involving the use of state and federal [highway] funds).

The membership of the Transportation Policy Committee (TPC) is determined and reviewed biannually by the Committee and may make recommendations to the MPO, with the concurrence of the Louisiana Department of Transportation and Development. The members serve for a four-year term. TPC membership is comprised principally of decision makers of general purpose local government, as well as a representative from LA-DOTD and non-voting representatives from FHWA and FTA. In addition to these members, the TPC membership includes two members appointed by the City-Parish President; four members appointed by the City-Parish Council; Mayors of the five municipalities (Broussard, Carencro, Duson, Scott and Youngsville); and the Chair of the Lafayette Planning and Zoning Commission. The current membership has been designated by the governing body of the MPO and is specified in the formal Transportation Policy Committee Rules of Policy and Procedure (*adopted December 16, 1996 and amended July 17, 2000 and May 25, 2010*).

Members consist of a 13 member voting and 1 non-voting body with representation as follows:

- Lafayette City-Parish Council (4)
- Lafayette City-Parish President (2)
- City of Broussard (1)
- City of Carencro (1)
- City of Duson (1)
- City of Scott (1)
- City of Youngsville (1)
- Lafayette Planning Commission (1)
- Louisiana Department of Transportation and Development, District Office No. 3 (1)
- Non-Voting**
- FHWA, Louisiana Division (1)

Transportation Technical Committee

The purpose of the Transportation Technical Committee (TTC) is to provide technical guidance (in the form of recommendations) to policy and decision makers relative to all modes of transportation in the metropolitan area. Specifically, the TTC provides technical advice to the Transportation Policy Committee and provides technical guidance to the MPO and its staff. The TTC receives items initiated from the staff level, CAC or will review technical issues at the request of the Policy Committee. Recommendations from the TTC go to the Transportation Policy Committee for deliberation.

The TTC membership is comprised of lead technical personnel from various organizations in the Lafayette MPO area. The current membership is specified in the formal Transportation Technical Committee Rules of Policy and Procedure (*adopted November 20, 1996 and amended June 21, 2000 and May 25, 2010*).

Members consist of a 20 member voting and 1 non-voting body with representation as follows:

- Lafayette Airport Commission (1)
- Lafayette Consolidated Government, Traffic and Transportation Department (2)
- Lafayette Consolidated Government, Department of Public works (2)
- Lafayette Consolidated Government, Planning, Zoning and Codes (1)
- Lafayette Consolidated Government, Grant Coordinator (1)
- Lafayette Consolidated Government, City-Parish Council Clerk (1)
- City of Broussard (1)
- City of Carencro (1)
- City of Duson (1)
- City of Scott (1)
- City of Youngsville (1)
- University of Louisiana at Lafayette (1)
- Lafayette Economic Development Authority (1)
- Greater Lafayette Chamber of Commerce (1)
- Louisiana Department of Transportation and Development, Planning (1)
- Louisiana Department of Transportation and Development, District 3 (1)
- Lafayette Parish School Board (1)
- Lafayette Downtown Development District (1)
- Non-Voting**
- FHWA, Louisiana Division (1)
- FTA Region VI (1)

Citizen Advisory Committee

The purpose of the Citizen Advisory Committee (CAC) is to provide advice to the Lafayette Transportation Technical Committee concerning all aspects of the MPO including, but not limited to, recommendations concerning the urban transportation planning process in the Lafayette, Louisiana Metropolitan Study Area. The CAC receives applications for items from the staff, or will review issues generated from the other Committees or the CAC. Recommendations from the CAC go to the TTC for technical review.

The CAC membership is comprised of twelve members. Nine members are of the direct appointment of the Lafayette City-Parish Council members; one member is directly appointed by the City-Parish President; and one member is jointly appointed by the Mayors of Breaux Bridge, Carencro, Duson and Scott municipalities; and one member is jointly appointed by the Mayors of Broussard, Maurice, and Youngsville municipalities.

Members consist of a 12 member voting body with representation as follows:

- Lafayette City-Parish Council (9 – one per District))
- Lafayette City-Parish President (1)
- Area Mayors North (Breaux Bridge, Carencro, Duson and Scott) (1)
- Area Mayors South (Broussard, Maurice and Youngsville) (1)

LAFAYETTE CITY-PARISH COUNCIL
AS GOVERNING AUTHORITY OF THE MPO
as of February 1, 2012

- L. J. Durel, Jr. Lafayette City-Parish President**
- Jared Bellard, ChairCity-Parish Council District 5**
- William G. Theriot, Vice Chair.....City-Parish Council District 9**
- Kevin Naquin.....City-Parish Council District 1**
- Jay Castille.....City-Parish Council District 2**
- Brandon Shelvin..... City-Parish Council District 3**
- Kenneth Boudreaux.....City-Parish Council District 4**
- Andy NaquinCity-Parish Council District 6**
- Don Bertrand.....City-Parish Council District 7**
- Keith Patin.....City-Parish Council District 8**

LAFAYETTE CITY-PARISH PLANNING COMMISSION
as of February 1, 2012

Brian Blanchard, Chair **City**
Lynne Guy, Vice-Chair. **City**
Troy Hebert **Parish**
Greg Pickett **Parish**
Bruce Conque **City**

LAFAYETTE TRANSPORTATION POLICY COMMITTEE
as of February 1, 2012

- Kevin Normand, (Chair)** *Lafayette City-Parish Council Designee*
- Thomas Sammons (Vice Chair)** *Designated Representative*
Town of Youngsville, for Mayor Wilson Viator
- Representative** *Designated Representative*
City of Broussard, for Charles Langlais, Mayor
- Scott Schilling** *Lafayette City-Parish Council Designee*
- Mayor Purvis Morrison** *Mayor, Town of Scott*
- Walter Campbell** *Lafayette City-Parish President Designee*
- Brian Fournet** *Lafayette City-Parish President Designee*
- Kerri Joseph** *Lafayette City-Parish Council Designee*
- Mayor Glenn Brasseaux** *Mayor, Town of Carencro*
- Mayor Johnny Thibodeaux** *Mayor, Town of Duson*
- Pat Edmond, Sr.** *Lafayette City-Parish Council Designee*
- Lynne Guy** *Chair, Lafayette City - Parish Planning Commission*
- Michael Moss** *Designated Representative,*
for Secretary, Louisiana Department of Transportation and Development, Sherri LeBas
- Jamie Setze** *Designated Representative,*
Federal Highway Administration (FHWA-Louisiana Division) (non-voting member)

LAFAYETTE TRANSPORTATION TECHNICAL COMMITTEE
as of February 1, 2012

- Greg Roberts (Chair)**.....*Director of Aviation, Lafayette Airport Commission*
- Tony Tramel (Vice Chair)**..... *Lafayette City-Parish Consolidated Government*
Director, Department of Traffic and Transportation
- Tom Carroll**..... *Lafayette City-Parish Consolidated Government*
Director, Department of Public Works
- Sara Gary**.....*Technical Representative*
Lafayette City-Parish Consolidated Government
For Director of Department of Planning, Zoning, and Codes, Eleanor Buoy
- Pat Logan**.....*Lafayette City-Parish Consolidated Government-*
Associate Director, Department of Public Works
- Lucius Broussard** *Lafayette City-Parish Consolidated Government*
Engineering Representative, Department of Traffic and Transportation
- Dr. Xiaoduan Sun** *Technical Representative*
University of Louisiana at Lafayette
- Corey Morgan** *Technical Representative*
City of Broussard, for Mayor Charles Langlinais
- Lynn Guidry** *Technical Representative*
City of Carencro, for Mayor Glenn Brasseaux
- Larry Thibodeaux**..... *Technical Representative*
Town of Duson, for Mayor Susie Lagneaux
- Gerald Trahan**..... *Technical Representative*
City of Scott, for Mayor Hazel Myers
- Charles Langlinais** *Technical Representative*
Town of Youngsville for Mayor Wilson Viator
- Gregg Gothreaux** *President and CEO*
Lafayette Economic Development Authority
- Representative**..... *Designated Representative*
Greater Lafayette Chamber of Commerce

LAFAYETTE TRANSPORTATION TECHNICAL COMMITTEE (cont.)
as of February 1, 2012

- Dan Broussard**..... *Statewide Planning Engineer*
Louisiana Department of Transportation and Development
- Ben Berthelot**..... *Lafayette City-Parish Consolidated Government*
Director, Community Development Department
- Michael Moss**..... *Technical Representative*
LA DOTD District 3
- Ken Villemarette** *Technical Representative*
Lafayette Parish School Board
- Norma Dugas**..... *Clerk of the Lafayette City-Parish Council*
- Cathy Webre**..... *Executive Director*
Downtown Development Authority/Downtown Lafayette Unlimited
- Jamie Setze** *Designated Representative,*
Federal Highway Administration (FHWA-Louisiana Division) (non-voting member)
- Laura Wallace**..... *Designated Representative,*
Federal Transit Administration (FTA-Region VI) (non-voting member)

LAFAYETTE CITIZEN ADVISORY COMMITTEE
as of February 1, 2012

John Guilbeau (Chair)..... *Area Mayors Appointee*
(Breux Bridge, Carencro, Scott and Duson)

Raymond Lalonde (Vice-Chair)*City-Parish Council District 2 Appointee*

Luther Arceneaux *Area Mayors Appointee*
(Broussard, Maurice and Youngsville)

Vernal Comeaux.....*City-Parish Council District 1 Appointee*

Alfred Boustany III.....*City-Parish Council District 3 Appointee*

Jamal Taylor.....*City-Parish Council District 4 Appointee*

Lawrence Pellerin*City-Parish Council District 5 Appointee*

Leslee Haseltine*City-Parish Council District 6 Appointee*

Jared Doise*City-Parish Council District 7 Appointee*

Brian Brennan.....*City-Parish Council District 8 Appointee*

Elaine Abell.....*City-Parish Council District 9 Appointee*

Dewitt David *City-Parish President Appointee*

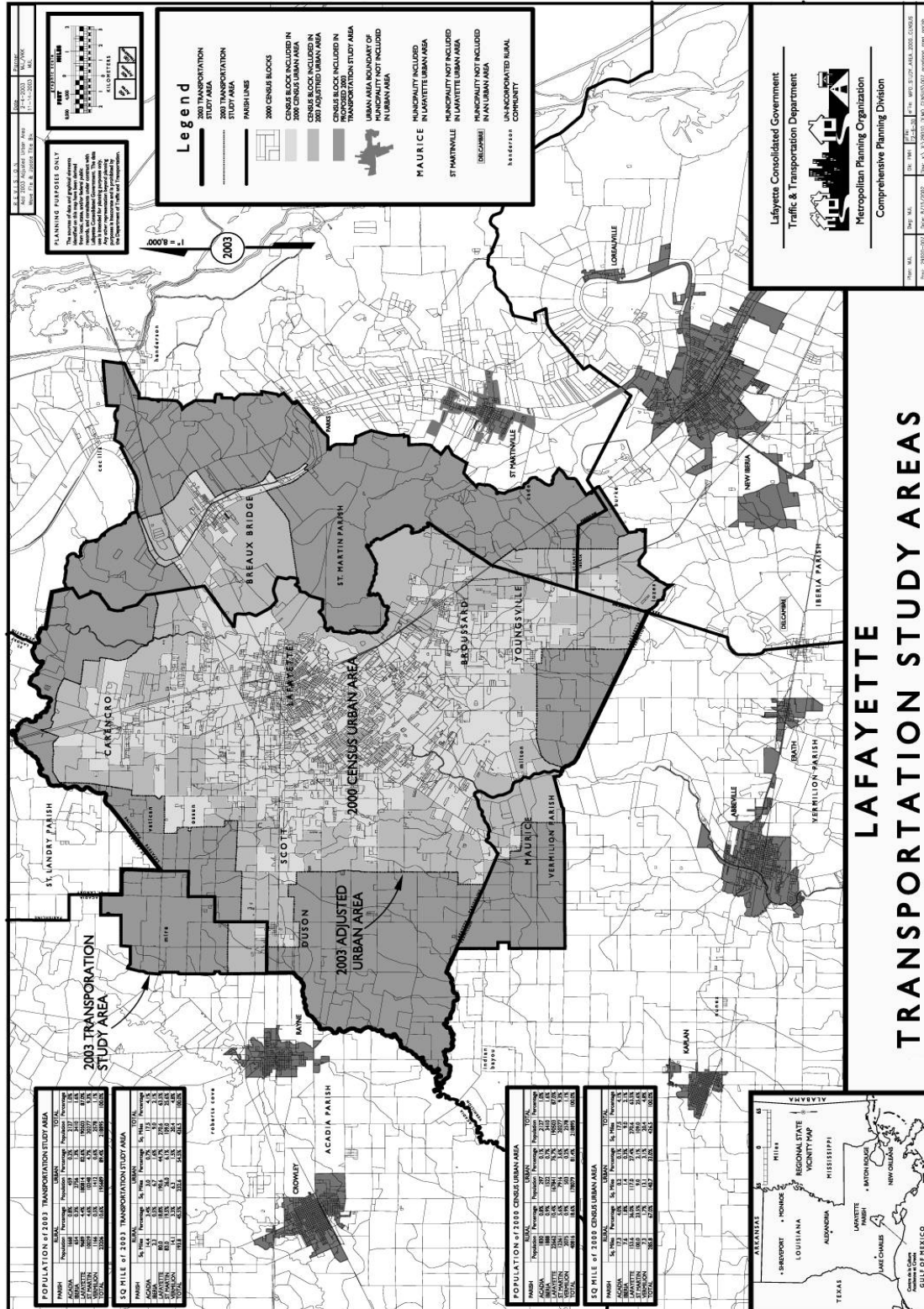
**LAFAYETTE CONSOLIDATED GOVERNMENT
DEPARTMENT OF TRAFFIC AND TRANSPORTATION
PLANNING DIVISION STAFF**

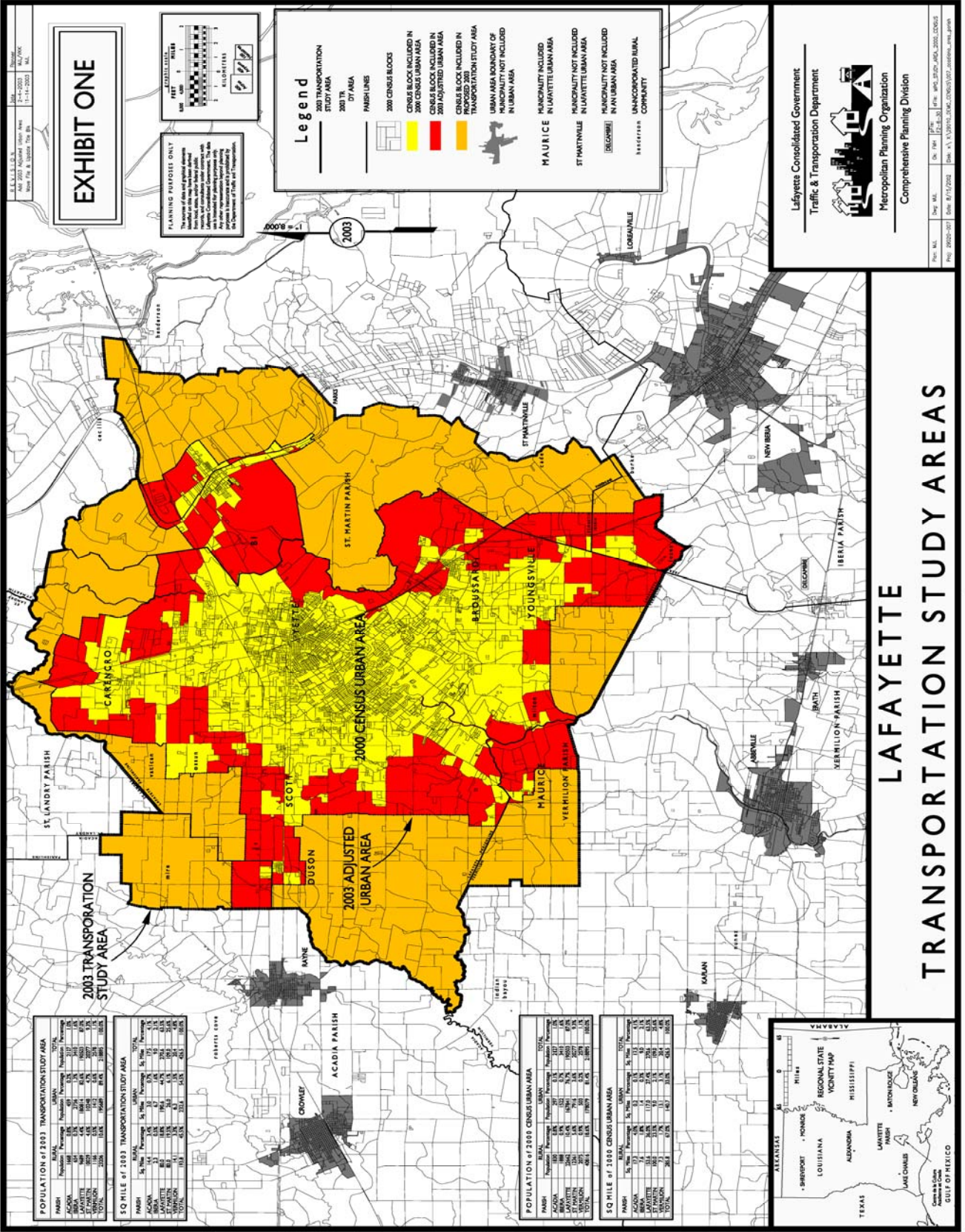
Tony Tramel	Director
Mike Hollier, AICP	Planning Manager
Michael LeBlanc, AICP	Special Projects Planning Manager
Kirk Trahan	Planning Facilitator
Johnny Orgeron	Planner II
Cathie Gilbert	Planner II
Neil LeBouef	Planner II
Bill Spivey	Planner II
Cecilia Gayle	Planner II
Laura Phillips	Planner II
Nick Hernandez	Planner I
Joey Benoit	Planner I
Jennifer Severson	Planner I
Ashley Clay-Moran	Planner I
Gloria Gassiott	Planner I
Rose Breaux	Planning Aide
Dan Branch	Architect
Chris Cole	Engineer II
Melanie Bordelon	Engineer II
Tina Shelvin	Engineering Aide III
Brenda Deshotel	Administrative Assistant

AGREEMENTS

Planning and funding assistance is provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Louisiana Department of Transportation and Development (DOTD). The Lafayette Consolidated Government provides local matching funds. The MPO has executed agreements with state and local government and agencies to promote a comprehensive, continuous, coordinated planning process. Contracts have been authorized by the MPO to provide services in support of MPO operations. A copy of the MPO agreement is included in the Appendix.

TABLE 4: MPO BOUNDARY MAP





LAFAYETTE TRANSPORTATION STUDY AREAS

Lafayette Consolidated Government
Traffic & Transportation Department

Metropolitan Planning Organization
Comprehensive Planning Division

Plan No. 2003-001
Date: 8/12/2003
Scale: 1" = 1.5 Miles
Author: J. S. [Name]
Reviewer: [Name]

ISSUES AND EMPHASIS AREAS

INTRODUCTION

The UPWP addresses a number of interrelated transportation issues and areas of concentration aimed at maintaining a coordinated, cooperative, and comprehensive planning process for the Lafayette Urbanized Area as outlined in the provisions of The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Public Law 109-59. The purpose of SAFETEA-LU, as stated in its declaration of policy, is "to develop a National Intermodal Transportation System that is economically efficient, environmentally sound, and provides a foundation for the Nation to compete in the global economy and will move people and goods in an energy-efficient manner." A major emphasis of this legislation includes providing states and local governments more flexibility in determining transportation solutions, whether transit or highways, and the tools of enhanced planning and management systems to guide them in making the best choices.

FACTORS CONSIDERED IN THE PLANNING PROCESS

Under SAFETEA-LU legislation, the MPO has the continued responsibility of preparing and maintaining the Long-Range Transportation Plan, the Transportation Improvement Program, and the UPWP.

This year's work program reflects the goals and objectives outlined by the 2035 Transportation Plan. The focus continues to be on maintaining, improving, and utilizing information resources provided by the MPO in the day-to-day transportation decision making process. In addition, the UPWP will address the eight factors identified by SAFETEA-LU that must be considered by MPOs in developing transportation plans and programs. These factors are outlined in *Table 2*. The planning factors addressed by each task are identified in *Table 5*.

Four areas of emphasis have been identified in the UPWP. The work programs of the last four years have provided a solid foundation of technical information and expertise that will facilitate the increased application of prioritization techniques in making transportation system investments. These resources must continue to be maintained. The other emphasis areas have been modified in response to the planning guidelines and requirements of SAFETEA-LU:

1. Information Resource Management
2. Special Studies
3. Transportation Planning Assistance
4. Program Administration

INFORMATION RESOURCE MANAGEMENT

Information Resource Management will anticipate the Long-Range plan requirements as specified in SAFETEA-LU. A major area of emphasis in the UPWP will be to continue to refine and maintain the current demographic information and address further planning implementation measures. The Long-Range plan requirements of SAFETEA-LU include the identification of transportation enhancements, access to regional facilities, and preservation of transportation corridors. A special emphasis will be placed on updating the Network Model and the Long-Range Plan.

SPECIAL STUDIES

Traffic congestion is a continuing problem in the Lafayette area. The traditional method of alleviating congestion is to increase roadway capacity through the expansion of existing facilities or new construction. Justification for new roadway facilities that result in additional Vehicle Miles of Travel

(VMT) will be increasingly difficult with the passage of the Clean Air Act Amendments of 1990 and The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Public Law 109-59. One of the major emphasis areas is to identify innovative or nontraditional methods of relieving congestion.

Congestion management is a means of allocating resources to increase the operational capacity of the existing transportation system and complements major capital improvements. There are several types of actions to be pursued in this congestion management program. They include:

1. **Transportation System Management (TSM)** strategies: getting the most productivity from the existing system (e.g., traffic engineering improvements on arterials and freeways, traffic and parking regulations, traffic signal timing and coordination, arterial construction management programs, etc.).
2. **Travel Demand Management (TDM)** strategies: reducing vehicular travel during peak periods to improve mobility and air quality standards (e.g., trip reduction to work sites, increased ride sharing, staggered work hours, employer transit subsidies, van-pooling, car pooling, etc.).
3. **The Clean Air Act Amendments of 1990 and the Inter modal Surface Transportation Efficiency Act** have integrated transportation and air quality planning activities at local, state, and federal levels. Lafayette Parish is currently classified as an attainment area with minimal maintenance for ozone pollution. Maintenance of this classification, through appropriate monitoring and planning, is a top priority for the area. . Should the Lafayette MPO area be designated as a non-attainment area, the UPWP will be amended to reflect activities related to meeting conformity guidelines.
4. **Intelligent Transportation System (ITS) Deployment:** The Lafayette Urban Area has invested heavily in traffic control infrastructure over the last twenty years. Advancing this technology into a defined deployment plan with state and local support should greatly accelerate and coordinate the management and efficiency of the transit and roadway network

TRANSPORTATION PLANNING ASSISTANCE

The Department of Traffic and Transportation-Comprehensive Planning/MPO Division serves as an extension of local government staff and is available to provide technical support in all aspects of transportation planning. Providing technical support for projects such as traffic impact analysis, thoroughfare planning, and local staff training are examples of Lafayette City-Parish Government's assistance efforts. Technical support is provided to maintain and improve transportation planning and to process critical day-to-day information. Traffic Forecasting and Roadway Safety Analysis and Management, Access Management, Adjacent Land Use projects are included under this Work Program area.

PROGRAM ADMINISTRATION

The final area of emphasis in the UPWP is program administration. Within this program are general coordination, communication, and management tasks essential to maintaining the planning process. The preparation and circulation of information relevant to regional transportation policy are major components of this element. SAFETEA-LU's emphasis on public involvement in the development of both the Long-Range Plan and Transportation Improvement Program will be addressed in this Work Program area. Included also are the development and maintenance of the UPWP, support to the Citizen Advisory, Transportation Technical and Policy Committees, and the overall direction of planning activities together

with such necessary grant administration tasks as purchasing, contract development, and auditing. Also included is management of computer resources and computer hardware requests necessary for transportation planning.

There is a continued emphasis in the UPWP on Environmental Justice and Compliance with Title VI. Though elements of the four areas of emphasis included aspects of this issue, the focus is heavily applied to public involvement and program administration. The MPO Title VI Plan and the MPO ADA Plan are part of an LA DOTD and FHWA collaboration developing and implementing plans related to environmental justice, accessibility, and anti-discrimination. Copies of the two MPO plans are attached.

For FY 2012/13, five key federal planning themes have been identified by FTA: 1) Incorporating Safety and Security in Transportation Planning; 2) Participation of Transit Operators in Metropolitan and Statewide Planning; 3) Coordination of Non-Emergency Human Service Transportation; 4) Planning for Transit Systems Management/Operations to Increase Ridership; and 5) Support Transit Capital Investment Decisions through Effective Systems Planning.

TABLE 5
UPWP Task Matrix – SAFETEA-LU Planning Factors

Planning Factor		UPWP Element																	
		FHWA Element											FTA Element						
		IRM	SS-1	SS-2	SS-3	SS-4	SS-5	SS-6	SS-7	TPA-1	TPA-2	PA-2	41.11.00	41.12.00	41.13.00	41.14.00	41.15.00	41.16.13	41.16.15
1	Support the economic vitality of the metropolitan area, especially by enabling global competitiveness.	x		x		x	x	x				x		x	x	x	x	x	x
2	Increase the safety of the transportation system for all motorized and non-motorized									x	x	x	x	x	x	x			x
3	Increase the ability of the transportation system to support homeland security and to safeguard the personal security										x	x	x		x	x			x
4	Increase accessibility and mobility of people and freight.				x							x	x	x	x	x	x	x	x
5	Protect and enhance the environment, promote energy conservation, improve the quality of life and promote consistency between transportation improvements and State and			x		x						x	x			x		x	x
6	Enhance the integration and connectivity of the transportation system, across and between	x	x	x					x			x	x	x	x	x	x		
7	Promote efficient system management and operation.				x	x	x	x	x	x		x	x	x	x		x		
8	Emphasize the preservation of the existing transportation		x	x		x	x	x				x	x	x	x		x		

OVERVIEW OF THE WORK PROGRAM

PROGRAM DESCRIPTION

The work described here will be primarily accomplished during the period from July 1, 2012 to June 30, 2013. The work contracts are administered by the Louisiana Department of Transportation and Development (LA-DOTD), the work period coincides with LA-DOTD's fiscal year. The fiscal year for the LA-DOTD runs from July 1, 2012 to June 30, 2013.

The work will be a cooperative effort between government agencies at the local, regional, state, and federal levels. Each sponsoring unit of government is responsible for a portion of the necessary funding for this program. This Work Program is prepared with requests, guidance, and cooperation from the principal local agencies in the area to assure that the efforts included meet their needs and are consistent with their interests. The efforts are oriented to address the issues and concerns described in Section II of this Work Program as well as concerns identified by the federal sponsors.

The transportation planning process is a collection of resources that can be called upon by local governments to assist and supplement their capabilities whenever necessary to meet needs for solving increasingly more complex transportation problems. The UPWP reflects our goals to meet the MPO planning requirements and guidelines as established by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) to aid in the implementation of projects contained in the UPWP through an efficient, cost effective, and equitable system of project programming and prioritization in the Transportation Improvement Program (TIP); to continue to support area wide efforts to improve air quality; and to assist local governments and transportation providers with various transportation planning activities. Monitoring and researching of new techniques and data/information collection will continue to provide the most efficient and effective solutions available for meeting our area's transportation needs.

All products produced by the Lafayette MPO will be compatible with LaDOTD District and LaDOTD Headquarters efforts and products.

PROPOSED BUDGET

This section summarizes the budget for the UPWP. Financial support for the program is provided from three primary sources: matching funds provided by local government, federal funds obtained from the U.S. Department of Transportation, and state funds obtained from the LA-DOTD.

LOCAL FUNDS

Local funds listed here are provided principally by the Lafayette City-Parish Consolidated Government and area municipalities. Matching funds for State Planning & Research (SPR) projects are provided by the State of Louisiana (see Federal and State Funds, below).

FEDERAL AND STATE FUNDS

The U.S. Department of Transportation provides funds through programs of the Federal Highway Administration, the Federal Transit Administration, and the Federal Aviation Administration. Both FHWA "PL" and FTA "Section 5303" funds are provided annually to Metropolitan Planning Organizations to support urban transportation planning activities based on an eighty percent (80%) federal and a required local match contribution of twenty percent (20%). For the FHWA "PL" contribution to the UPWP is estimated to be \$276,374 plus the required 20% local match of \$69,094, resulting in a total appropriation of \$345,468. An additional \$100,000 has also been programmed by DOTD for the creation of a regional Travel Demand Management Program.

The Federal Transit Administration (FTA) has advised that Section 5303 funding for the planning program will be \$49,301. The Section 5303 funds will require a 20% local match of \$12,325, resulting in a total appropriation of \$61,626. FTA will also make available an additional allocation \$10,000 to assist in coordinating the Coordinated Regional Human Services Transportation Plan.

The Louisiana Department of Transportation and Development, Planning and Programming Division have allocated \$600,000 for preparation of an update on the Lafayette Thoroughfare Network Model. As TransCAD 5.0 is an industry-standard modeling software package and is utilized by LaDOTD, the Lafayette MPO will likewise employ this application for the completion of the update. All other packages used in the satisfaction of this task will be coordinated with LaDOTD to ensure information uniformity.

In addition, Urban Systems funding is being utilized in the development of an Interstate 10 Frontage Road Study, as well as continued work on the Interstate 49 Connector Action Plan and the local 2035 Transportation Plan.

The total potential program funding for the Lafayette Metropolitan Planning Organization for the 2012-2013 Program year is \$1,395,468.

ACTIVITY SCHEDULE

The work in the UPWP is continuous throughout the year. In addition, much work is performed at the request of local government according to their needs. It is therefore difficult to determine an exact schedule of activities. There are variables considered when work on an individual task or project is scheduled to begin. First, consideration is given to the length of time that a project is anticipated to take. The longer projects, or those projects carried over from the previous year, will begin first. Second, due to the limited size of the current staff, project managers must give careful consideration to the availability and expertise of the assigned staff. Tentative completion dates have been provided for information purposes only.

SECTION 1

FEDERAL TRANSIT ADMINISTRATION PLANNING FUNDS

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1.1 (41.12.00) Long Range System Level Planning	28
1.2 (41.13.00) Long Range Project Level Planning	29
1.3 (41.14.00) Short Range Transit Planning	30
1.4 (41.15.00) Transportation Improvement Program	31
1.5 (44.16.13) Clean Air Planning	32
1.6 (41.16.15) Implementation of Americans with Disabilities Act	33
FTA Transit Summary	34

UPWP TASK NUMBER: 41.11.00	FUNDING SOURCES:												
TASK TITLE: PROGRAM SUPPORT/ADMINISTRATION RESPONSIBLE AGENCY: Lafayette MPO		FY 12-13						Total					
	PL-FTA	\$9,860.00						\$9,860.00					
	LOCAL	\$2,465.00						\$2,465.00					
	TOTAL	\$12,325.00						\$12,325.00					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
		2012						2013					

1.0

PURPOSE:

To provide overall management and administrative support to the transit planning program.

PREVIOUS WORK:

Prepared the UPWP, preparation and management of the newly implemented coordination in Human Services Transit Plan (HSTP), preparation of monthly financial reports, requisitions, and progress reports; attendance at state and federally-sponsored workshops; coordination of the Technical Advisory and Transportation Policy Committee meetings; general administrative duties resulting in the orderly continuation of the transit planning process.

METHODOLOGY:

- Perform needed duties required to effectively administer the work program -- such as general administration, fiscal management, personnel management, audit requirements, etc.
- Comply with FTA/LADOTD contracts; prepare written work task progress reports and financial status reports.
- Prepare the Unified Planning Work Program (UPWP) for the next immediate fiscal year, depicting work tasks scheduled to be accomplished during that period.
- Attend appropriate Lafayette MPO committee meetings and federal/local workshops for the purpose of improving supervisory, management and technical planning skills.
- Maintain transportation committees (Transportation Policy and Technical Advisory) in current status.
- Prepare needed certification documentation requested by state/federal agencies -- such as Title VI, Joint Certification Determination, etc.
- Meet with FTA, LADOTD, and local officials to discuss planning program and activities.
- Typing, filing and general secretarial work required to assure effective administration.

WORK PRODUCT:

Administrative processes necessary to carry out the work program in a timely and efficient manner; a planning process, including UPWP, MTP and TIP, which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 5303 (Title 49, U.S. Code).

UPWP TASK NUMBER: 41.14.00	FUNDING SOURCES:		
TASK TITLE: SHORT-RANGE TRANSIT PLANNING		FY 12-13	Total
	PL-FTA	\$12,325.00	\$12,325.00
	LOCAL	\$3,081	\$3,081
	TOTAL	\$15,406.00	\$15,406.00
RESPONSIBLE AGENCY: Lafayette MPO			
		2012	2013

1.3

PURPOSE:

To respond to immediate needs in route development and changes to service. To coordinate transit planning activities with Lafayette Transit Authority to ensure options beyond current LTS service delivery area are considered.

PREVIOUS WORK:

Continued system route assessment.

METHODOLOGY:

- Respond to requests for service change and new demand requests with recommendations to transit management.
- Re-survey operations of each route for current service delivery.
- Conduct inventory of all existing bus routes, bus stop shelters, bus stop benches and bus stop signage.
- Develop a GIS map integrating bus route inventory data.
- Coordinate transit services with other transit providers in the region.

WORK PRODUCT:

Route restructuring and time changes to allow for new or changing demand. Accurate picture of transit service centers of activities.

UPWP TASK NUMBER: 41.15.00	FUNDING SOURCES:																				
TASK TITLE: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)		FY 12-13					Total														
	PL-FTA	\$3,698.00					\$3,698.00														
	LOCAL	\$924					\$924														
	TOTAL	\$4,622.00					\$4,622.00														
RESPONSIBLE AGENCY: Lafayette MPO																					
										Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
										2012						2013					

1.4

PURPOSE:

To ensure the obligation of federal funds and to continue the operation of the transit system. To provide project development for future implementation.

PREVIOUS WORK:

Continued transit element update of the TIP for operations and capital expenditures.

METHODOLOGY:

- Develop transit elements of the TIP for approval by the Technical Advisory and Transportation Policy Committees.
- Provide administrative duties necessary to change the TIP when new or changing financial decisions are made at the local level.

WORK PRODUCT:

Implementation of the transit system operations without disruption. Compliance with applicable federal requirements for financial accountability. Also coordination of planning activities with LTS by convening monthly strategy sessions designed to integrate regional transit considerations with existing localized transit activities. This task will include coordination with highway related activities associated with the Transportation Improvement Plan.

UPWP TASK NUMBER: 41.16.13		FUNDING SOURCES:													
TASK TITLE: CLEAN AIR PLANNING				FY 12-13			Total								
RESPONSIBLE AGENCY: Lafayette MPO		PL-FTA		\$3,698.00			\$3,698.00								
		LOCAL		\$924.00			\$924.00								
		TOTAL		\$4,622.00			\$4,622.00								
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
				2012					2013						

1.5

PURPOSE:

To ensure the compliance of transit properties with the Clean Air Act Amendments of 1990, and to mitigate the impacts of the transit system on air quality. Currently, the MPO is classified as an attainment area.

PREVIOUS WORK:

Continued monitoring of EPA regulations and implementation of necessary compliance measures to ensure the transit system meets the requirements of the CAAA.

METHODOLOGY:

- Development of staff knowledge in the area of conformity and other air quality related regulations promulgated by EPA.
- Identification of possible opportunities for reductions in local emissions due to transit.
- Continued dialogue with EPA, FTA, LADOTD, FHWA and DEQ officials in an effort to ensure compliance with all aspects of the CAAA.

WORK PRODUCT:

A transit system more sensitive to environmental concerns. This task will include coordination with highway related activities associated with requirements of the Clean Air Act Amendments of 1990.

UPWP TASK NUMBER: 41.16.15	FUNDING SOURCES:		
TASK TITLE: IMPLEMENTATION OF AMERICANS WITH DISABILITIES ACT		FY 12-13	Total
	PL-FTA	\$2,465.00	\$2,465.00
	LOCAL	\$616	\$616
	TOTAL	\$3,081.00	\$3,081.00
RESPONSIBLE AGENCY: Lafayette MPO			
		Aug	Dec
			Apr
		2012	2013

1.6

PURPOSE:

To ensure an accessible and reliable transit and para-transit system to meet the needs of the mobility impaired.

PREVIOUS WORK:

Continued monitoring of the implementation of the local Para-transit Plan.

METHODOLOGY:

- Participation in the development and amendment of future para-transit plans and programs.
- Review of current implementation to ensure compliance and a reasonable level of service.
- Results and/or Products: An accessible and reliable transit and para-transit service.

WORK PRODUCT:

An accessible and reliable transit and para-transit service.

SUMMARY OF

FEDERAL TRANSIT ADMINISTRATION GRANT EXPENDITURES

* FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local.

Task	Description	FTA (\$)	Local Match (\$)	State (\$)	Total (\$)
41.11.00	Program Administration	\$ 9,860	\$ 2,465		\$ 12,325
41.12.00	Long-Range Project Level Planning	\$ 4,930	\$ 1,234	\$ 10,000	\$ 16,164
41.13.00	Long-Range System Level Planning	\$ 12,325	\$ 3,081		\$ 15,406
41.14.00	Short-Range Transit Planning	\$ 12,325	\$ 3,081		\$ 15,406
41.15.00	Transportation Improvement Program	\$ 3,698	\$ 924		\$ 4,622
41.16.13	Clean Air Planning	\$ 3,698	\$ 924		\$ 4,622
41.16.15	Implementation of ADA	\$ 2,465	\$ 616		\$ 3,081
	Total	\$ 49,301	\$ 12,325	\$ 10,000	\$ 71,626

SECTION 2

FEDERAL HIGHWAY ADMINISTRATION PLANNING FUNDS

<u>Information Resource Management</u>	
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SS-3 Interstate 49 Action Plan.....	39
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TPA-1 Transportation Planning Assistance.....	42
TPA-2 Transportation Safety Program	43
<u>Program Administration</u>	
PA-1 Program Administration	44
FHWA Highway Summary	45

UPWP TASK NUMBER: IRM-1	FUNDING SOURCES:																						
TASK TITLE: INFORMATION RESOURCE MANAGEMENT	FY 12-13						Total																
	PL-FHWA	\$55,275					\$55,275																
	LOCAL	\$13,819					\$13,819																
	TOTAL	\$69,094					\$69,094																
RESPONSIBLE AGENCY: Lafayette MPO																							
												Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr				
												2012				2013							

IRM – 1 Information Resource Management

PURPOSE:

The purpose of this work task is to collect general planning data utilized to support transportation plans and project analysis. This project will support monitoring specific transportation improvements for scheduled progress stages, particularly, the transportation projects identified in the Financially Constrained Transportation Plan (FCTP), a twenty-year program of federal, state, and local funded projects. This work task will also provide demographic data as well as general planning data for each of 599 Planning Analysis Zones in the Lafayette Metropolitan Study Area.

PREVIOUS WORK:

Continued the development permits tracking system. Continued the crash location tracking system. Continued development of “GIS ready” data from all monitoring systems.

METHODOLOGY:

- Develop and improve automatic electronic data updating capacity to replace manual process
- Review and update demographic and employment forecasts
- Monitor progress on FCTP list of projects including updated scope and realistic project cost estimates on a regular basis.
- Monitor private development activity and land use changes for transportation system impacts.
- Monitor and support traffic count data/stations for network computer modeling validation.

WORK PRODUCT:

An up-to-date information database of relevant transportation planning variables including.

- Updated traffic counts on all stations within the Metropolitan Study Area prepared in a format for public reference. The Lafayette MPO will work in conjunction with Lafayette Consolidated Government to collect a substantial sample of parish as well as local data and coordinate with LaDOTD to receive similar information regarding counts performed on non-parish state roadways.
- Electronically updated land use map for the Metropolitan Study Area.
- Periodic (6 month) Status Report on the FCTP list of projects and their cost estimates
- Updated demographics data by 599 Traffic Zones.
- Demographic data by Neighborhoods to support Title VI Compliance and Environmental Justice Program.
- All products produced will be compatible with LaDOTD efforts and products.

UPWP TASK NUMBER: SS-1	FUNDING SOURCES:																						
TASK TITLE: CORRIDOR PRESERVATION/ ACCESS MANAGEMENT	FY 12-13						Total																
	PL-FHWA	\$76,003					\$76,003																
RESPONSIBLE AGENCY: Lafayette MPO	LOCAL	\$19,001					\$19,001																
	TOTAL	\$95,004					\$95,004																
												Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
												2012						2013					

SS-1 Corridor Preservation/Access Management

PURPOSE:

The purpose of this project will be to research and develop corridor preservation and neighborhood target programs that will benefit the future development transportation needs of the Lafayette Metropolitan Study Area. Projected arterial, transit, pedestrian and intermodal transportation improvements are under this work task, planned and incorporated into the long-range build-out scenario for the area. The objective of this project is to target both existing facilities and anticipated/programmed new transportation facilities for advanced planning implementation strategies, and testing pilot and experimental techniques that will accomplish a positive cost/benefit product both to the public and to the private sectors of the area.

PREVIOUS WORK:

- Interstate 49 Action Plan
- Kaliste Saloom Sector Plan
- West Congress St. Advanced Arterial Design Plan
- Moss Street Advance Arterial Design Plan
- 2035 Pedestrian and Bicycle Plans designed to incorporate alternative users into transportation network

METHODOLOGY:

- Develop incentives for property owner cooperation and support for long- range transportation improvements.
- Develop rationale for elected officials support for long range transportation planning.
- Demonstrate the cost/benefits of long-range transportation planning impacts.
- Target selected transportation facilities for advanced planning programming test demonstrations and study.
- Study the feasibility of local government initiatives on corridor preservation.

WORK PRODUCT:

- A formal corridor preservation program for federal, state and locally funded transportation (arterials/public transit) long range and un-funded improvements following adopted transportation plans by the MPO.
- Documented initiatives for public and private cooperation efforts on transportation projects including the multi-modal center and transit stops.
- Integrate directives from Pedestrian and Freight plan into MPO operations.

UPWP TASK NUMBER: SS-2		FUNDING SOURCES:																						
TASK TITLE: LAFAYETTE THOROUGHFARE TransCAD NETWORK MODEL UPDATE								FY 12-13			Total													
		PL-FHWA		\$0.00			\$0.00																	
		STATE		\$600,000.00			\$600,000.00																	
		0		\$0.00			\$0.00																	
		TOTAL		\$600,000.00			\$600,000.00																	
RESPONSIBLE AGENCY: 100% Lafayette MPO																								
												Jul	Aug						Jan					Jun
												2012					2013							

SS-2 Lafayette Thoroughfare TransCAD Network Model Update

PURPOSE:

The purpose of this study is to review and update planning variables for the Lafayette TransCAD Thoroughfare Network Model and update projections for the development of a Long Range Thoroughfare Plan through the Year 2035. Preparation for the Model Update will begin for Census 2010 data.

PREVIOUS WORK:

- Establishment of Study Area and Traffic Analysis Zones
- Updated Centerline Network
- Update Demographics for Study Area
- Projection of Future Years' Demographics

METHODOLOGY:

- *Reference UPWP Attachment A*

WORK PRODUCT:

- *Reference UPWP Attachment A*

UPWP TASK NUMBER: SS-3		FUNDING SOURCES:											
TASK TITLE: INTERSTATE 49 ACTION PLAN								FY 12-13			Total		
		FHWA		\$140,000.00			\$140,000.00						
		LOCAL		\$35,000.00			\$35,000.00						
		TOTAL		\$175,000.00			\$175,000.00						
RESPONSIBLE AGENCY: Lafayette MPO													
		2012						2013					
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun

SS-3 Interstate 49 Action Plan

PURPOSE:

The purpose of this project will be to implement the I-49 Action Plan and its associated task. Of primary concern is to preserve I-49 as a transportation corridor and manage the Plan through a series of actions delineated by the Action Plan.

PREVIOUS WORK:

- Establishment of Evangeline Thruway Redevelopment Team
- Establishment of Prospective Tax Increment Financing District
- Preliminary Work on Parcel Based Mapping of I49 Study Area

METHODOLOGY:

- To continue the I-49 Action Plan and preserve the Corridor and surrounding areas of influence.
- To adequately map all aspects of the I-49 Corridor
- To create a public notification system for residents of the Corridor
- To enhance the Corridor’s economic development
- To regulate corridor land use, residential and commercial activity
- To preserve housing opportunities for Corridor residents

WORK PRODUCT:

- Mapping of the corridor which utilizes proposed boundaries, existing digital roadway centerline, aerial photography, tax data, and field survey data which merges with the data collected by the techniques listed here.
- Accumulation of a listing of corridor property owners for future public notification purpose.
- Regulation of Corridor permitting and expenditures
- Establishment of an Economic Redevelopment Plan
- Establishment of a Land Bank to manage real estate for redevelopment and construction purposes.
- Establishment of a Setback Plan regulating land use near the facility
- Establishment of an Overlay Zoning Plan to regulate corridor land use.
- Establishment of a Linear Green Space Concept Plan
- Establishment of a Housing Stock Preservation Program.
- Establishment of a Housing Prototype Plan.
- Establishment of Tax Abatement Plan to enhance other project activities.
- Establishment of a Redevelopment Rights Plan to transfer land use rights between parcels.

UPWP TASK NUMBER: SS-4		FUNDING SOURCES:									
TASK TITLE: 2035 PLAN COMPLETION		3	Total								
	FHWA	\$140,000.00	\$140,000.00								
	LOCAL	\$35,000.00	\$35,000.00								
	TOTAL	\$175,000.00	\$175,000.00								
RESPONSIBLE AGENCY: Lafayette MPO											
		Jul					Jan	Feb	Mar	Apr	
		2012					2013				

SS-4 2040 Plan Development

PURPOSE:

The purpose of this project will be to develop the local 2040 Plan. The 2040 Plan is the long-range, MPO document by which the Lafayette MPO will plan for future transportation needs. This area will focus on such issues as Johnston Street redevelopment, Ambassador Caffery Parkway South Corridor Preservation, Apollo Road Corridor Preservation, and the North/South Beltway.

PREVIOUS WORK:

- Creation of 2035 Pedestrian Plan
- Creation of 2035 Bicycle Plan
- Update of Long Range Transportation Network Needs
- Determined Projects for Long Range Transportation Plan
- Outreach to the Community on the Development of Transportation Projects

METHODOLOGY:

- Develop incentives for property owner cooperation and support for long-range transportation improvements.
- Develop rationale for elected officials support for long range transportation planning.
- Demonstrate the cost/benefits of long-range transportation planning impacts.
- Target selected transportation facilities for advanced planning programming test demonstrations and study.
- Study the feasibility of local government initiatives on corridor preservation.

WORK PRODUCT:

- A Johnston Street Redevelopment Planning Initiative
- Enhanced corridor preservation activities for Ambassador Parkway South.
- Enhanced corridor preservation activities for Apollo Road.
- Enhanced corridor preservation activities for the North/South Beltway.

UPWP TASK NUMBER: SS-5	FUNDING SOURCES:																						
TASK TITLE: TRAVEL DEMAND MANAGEMENT PROGRAM		FY 12-13						Total															
	LA DOTD	\$100,000						\$100,000															
RESPONSIBLE AGENCY: Lafayette MPO	LOCAL	\$0						\$0															
	TOTAL	\$100,000						\$100,000															
												Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
												2012						2013					

SS-5 Travel Demand Management Program

PURPOSE:

Transportation demand management is the application of strategies and policies to reduce automobile travel demand, or to redistribute this demand in alternate locations, in different time periods of the day or the week. Demands on fuel use and its availability, environmental concerns, and congestion management, imply such techniques have the potential benefits to individual and large groups of persons.

PREVIOUS WORK:

The Travel Demand Management program was instituted as a new program in the MPO in 2011-2012.

METHODOLOGY:

- Identify employers and their work schedules/policies in the MPO area
- Identify areas of congestion with regards to location and time of day.
- Assess existing procedures for addressing traffic congestion and travel demand.
- Identify travel demand management strategies applicable to the MPO area.
- Provide public outreach related to Travel Demand Management

WORK PRODUCT:

- Institute a Travel Demand Management program for the MPO area.
- Coordinate Travel Demand Management programs.

UPWP TASK NUMBER: TPA-1	FUNDING SOURCES:		
TASK TITLE: TRANSPORTATION PLANNING ASSISTANCE		FY 12-13	Total
	PL-FHWA	\$48,365	\$48,365
	LOCAL	\$12,091	\$12,091
	TOTAL	\$60,456	\$60,456
RESPONSIBLE AGENCY: Lafayette MPO			

TPA-1 Transportation Planning Assistance

PURPOSE:

The purpose of this work task is to provide a variety of on-call technical transportation assistance to local governments. These technical assistance tasks may vary from transit route evaluations to traffic impact analyses. Specialized assistance plans will also be provided for elderly and handicapped transportation needs and roadway safety analysis and management. Traffic calming plans and arterial access plans may be included in this work task. The transportation computer modeling program is funded through this element of the UPWP.

PREVIOUS WORK:

- Ongoing Modeling of Study Area Network
- Roadway Analyses of Various Considerations
- Establishment of Roundabout Prioritization and Selection Process

METHODOLOGY:

- To support one transportation computer model of the Lafayette Metropolitan Area.
- To provide as needed specialized technical transportation planning assistance to local governments.
- To facilitate transportation data analyses and projections.
- To provide information and coordination on transportation improvements identified in the TIP.
- To assist transit and arterial development plans.
- To assist neighborhood areas and groups in the study area with transportation plans and technical data.

WORK PRODUCT:

- Roadway safety design analysis on selected locations.
- Elderly and handicapped transportation technical assistance.
- TransCad/TranPlan arterial and transit modeling maintenance programs.
- Transportation assistance coordination among local governments.
- Advanced Arterial Design support.
- Neighborhood Organization transportation planning and technical support.

UPWP TASK NUMBER: TPA-2	FUNDING SOURCES:																										
TASK TITLE: TRANSPORTATION SAFETY PROGRAM		FY 12-13	Total																								
	PL-FHWA	\$20,728	\$20,728																								
	LOCAL	\$5,182	\$5,182																								
	TOTAL	\$25,910	\$25,910																								
RESPONSIBLE AGENCY: Lafayette MPO																											
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			Oct				Feb				Jun																
2012						2013																					

TPA-2 Transportation Safety Program

PURPOSE:

The purpose of this work task is to implement a regional transportation program to address various transportation safety issues in a multiple parish region. Due to higher instances of alcohol related fatalities and lower rates of seatbelt compliance, the targeted region has been identified as a risk area in need of attention.

Finally, due to recent weather events and as part of its overall highway safety program, the Lafayette MPO will develop a system to address various storm related issues, particularly hurricane evacuation. Due to its geographic location and the presence of Interstates 10 and 49, Lafayette fills a vital role in evacuation efforts throughout the entirety of the Louisiana Gulf Coast. The facilitation of evacuation efforts to and through Lafayette is vital for any future emergency conditions.

PREVIOUS WORK:

- Researched crash locations.
- Produced thorough report on crash factors in Lafayette.
- Establishment of Parish Safety Committee

METHODOLOGY:

- To create and maintain a regional steering committee.
- To develop and maintain an action plan to reduce highway crash fatalities, injuries, and property damage as well as improve safety restraint usage.
- To coordinate service identification and delivery on a regional basis.
- To improve regional data collection and reporting relating to crash, enforcement, and roadway data.

WORK PRODUCT:

- The maintenance of a regional steering committee.
- The maintenance of an action plan to improve highway safety.
- Reduction in crashes & resulting fatalities, injuries, & property damage.
- Improved automobile safety restraint usage
- Implementation of a media transportation safety campaign.
- Improved data collection, reporting, and analysis.

UPWP TASK NUMBER: PA-1	FUNDING SOURCES:																
TASK TITLE: PROGRAM ADMINISTRATION							FY 12-13			Total							
	PL-FHWA						76,003			76,003							
	LOCAL						19,001			19,001							
	TOTAL						95,004			95,004							
RESPONSIBLE AGENCY: Lafayette MPO																	
						Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	
						2012						2013					

PA-1 Program Administration

PURPOSE:

The purpose of this work task is to provide the necessary administrative support for the three MPO Standing Committees including the Citizen Advisory Committee, Transportation Technical Committee and Transportation Policy Committee as well as the MPO itself and the Lafayette Planning Commission, in review of transportation planning and programming for the Lafayette Metropolitan Study Area.

PREVIOUS WORK:

- Facilitated Public Participation Process in Accordance with the Citizen Involvement and Participation Plan
- Monthly Meetings of three (3) MPO Committees
- Monthly Invoicing of State Contractual Reimbursements

METHODOLOGY:

- Administer MPO contracts.
- Provide staffing and representation at MPO functions and meetings.
- Facilitate a minimum of thirty-six (36) meetings.
- Manage a pro-active citizen participation program to insure citizen input in the planning process.
- Coordinate adoption and amendments to all transportation plans and programs through the MPO.
- Coordinate adoption and implementation of metropolitan transportation plans among the twelve local governments in the Lafayette Study Area.
- Coordinate federal, state, local (private and public) transportation plans and improvements.
- Provide capital equipment to support MPO Administration.
- Facilitate compliance with Environmental Justice Regulations.

WORK PRODUCT:

- Grant contract reports and invoices.
- Grant applications related to the UPWP.
- Preparation of the Financially Constrained Transportation Plan (FCTP)
- General operating and miscellaneous support for the MPO.
- Monthly newspaper displays & notices on transportation plans & meetings.
- Public displays rotated in the area on transportation plans and projects.
- Compliance with Federal Certification Requirements.
- Audits (annually) of MPO grant programs.
- Land Use Master and Policy Plan for Lafayette Parish

**SUMMARY OF
FEDERAL HIGHWAY ADMINISTRATION GRANT EXPENDITURES**

** FHWA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local. .*

Task	FHWA-PL	OTHER FED	Local Match (\$)	Total (\$)
IRM-1	\$55,275	\$0	\$13,819	\$69,094
SS-1	\$76,003	\$0	\$19,001	\$95,004
SS-2	\$0	\$600,000	\$0	\$600,000
SS-3	\$0	\$140,000	\$35,000	\$175,000
SS-4	\$0	\$140,000	\$35,000	\$175,000
SS-5	\$0	\$100,000	\$0	\$100,000
TPA-1	\$48,365	\$0	\$12,091	\$60,456
TPA-2	\$20,728	\$0	\$5,182	\$25,910
PA-1	\$76,003	\$0	\$19,001	\$95,004
Total	\$276,374	\$980,000	\$139,094	\$1,395,468

DRAFT

Appendix